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Aberdeen City Health & Social Care Partnership
A caring partnership

ABERDEEN, 6 June 2023. Minute of Meeting of the INTEGRATION JOINT BOARD.

Present:- Councillor John Cooke, Chair; Luan Grugeon, Vice Chair; and Councillor Christian Allard, June Brown, Kim Cruttenden, Councillor Martin Greig, Councillor Deena Tissera, Steven Close, Jim Currie, Maggie Hepburn, Phil Mackie, Sandra MacLeod, Paul Mitchell, Alison Murray and Graeme Simpson (from Article 8).

Also in attendance:- Jess Anderson, Fraser Bell, Ross Baxter, Amanda Farquharson, Stuart Lamberton, Alison MacLeod, Lynn Morrison, Shona Omand-Smith, Angela Scott and Councillor Kairin van Sweeden.

Apologies:- Dr Caroline Howarth.

WELCOME FROM THE CHAIR

1. The Chair extended a warm welcome to everyone. He paid tribute to Kim Cruttenden who was standing down from the IJB. Members noted that Kim had been a Member of the IJB since 2018 and more recently as Chair of the Clinical Care Governance Committee. They thanked her for all her work and wished her well.

The Board resolved:-

to note the Chair's remarks.

DECLARATIONS OF INTEREST OR TRANSPARENCY STATEMENTS

2. Members were requested to intimate any Declarations of Interest or Transparency Statements in respect of the items on the agenda.

The Board resolved:-

to note that June Brown advised that she had a connection in relation to agenda item 6.1 (Update on the Governance Arrangements for Hosted Mental Health and Learning Disability Inpatient and Specialist Service) as she had been required to advise the Chief Executive of NHS Grampian on this matter previously, and having applied the objective test she considered that her connection amounted to an interest and would therefore be withdrawing from the meeting for this item.

EXEMPT BUSINESS

3. There was no exempt business.

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VIDEO PRESENTATION

4. The Board received a video presentation from Aberdeen Cyrenians which had been launched to celebrate Volunteers' Week 2023. The video showcased the work of four Aberdeen Cyrenians volunteers.

The Board resolved:-

to note the video.

MINUTE OF BUDGET MEETING OF 28 MARCH 2023

5. The Board had before it the minute of its Budget Meeting of 28 March 2023.

The Board resolved:-

to approve the minute as a correct record.

MINUTE OF BOARD MEETING OF 25 APRIL 2023

6. The Board had before it the minute of its meeting of 25 April 2023.

The Board resolved:-

to approve the minute as a correct record.

DRAFT MINUTE OF RISK, AUDIT AND PERFORMANCE COMMITTEE OF 2 MAY 2023

7. The Board had before it the draft minute of the Risk, Audit and Performance Committee of 2 May 2023, for information.

The Board resolved:-

to note the minute.

BUSINESS PLANNER

8. The Board had before it the Business Planner which was presented by the Chief Operating Officer who advised Members of the updates to reporting intentions and that further items would be added to future reporting cycles.

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The Board resolved:-

- (i) to note the reasons outlined in the planner for the delay to item 14 (Primary Care Improvement Plan (PCIP) Governance); and
- (ii) to otherwise agree the Planner.

SEMINAR AND WORKSHOPS PLANNER

9. The Board had before it the Seminars and Workshops Planner which was presented by the Chief Operating Officer.

The Board resolved:-

- (i) to note that invitations would be issued to all Members once dates were finalised with Workshop Leads; and
- (ii) to otherwise agree the Planner.

CHIEF OFFICER'S REPORT - HSCP.23.038

10. The Board had before it the report from the Chief Officer, ACHSCP, who presented an update on highlighted topics and responded to questions from members.

The report recommended:

that the Board note the details contained in the report.

The Board resolved:-

- (i) to congratulate Jason Nicol on his appointment to the role of Head of Wellbeing, Culture and Development within the People and Culture Directorate, NHS Grampian and thank him for his contributions to the IJB;
- (ii) to thank all ACHSCP staff for their continued hard work which was recognised by the Board; and
- (iii) to otherwise note the information provided.

BON ACCORD CARE STRATEGY - HSCP.23.040

11. The Board had before it the Bon Accord Care Strategic Plan for the period 2023-2026. Pamela MacKenzie - Managing Director, Bon Accord Care, presented the Plan and responded to questions from Members regarding digitisation and technology enabled care and the opportunities available through the use of Microsoft Dynamics 365 to access live data. Lou Henderson – Head of Delivery and Development, Bon Accord Care, answered questions in respect of service user and staff engagement in order to ensure their views were incorporated into the Plan.

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The report recommended:-

that the Board:

- (a) note the Bon Accord Care Strategic Plan 2023-2026; and
- (b) share the Bon Accord Annual report with the IJB.

The Board resolved:-

- (i) to share the Bon Accord Care Annual report with the Aberdeen City Health and Social Care Partnership; and
- (ii) to otherwise agree the recommendations.

At this juncture, and in accordance with article 2 of the minute, June Brown left the meeting.

UPDATE ON THE GOVERNANCE ARRANGEMENTS FOR HOSTED MENTAL HEALTH AND LEARNING DISABILITY INPATIENT AND SPECIALIST SERVICE - HSCP.23.035

12. The Board had before it the update report on the Governance Arrangements for Hosted Mental Health and Learning Disability Inpatient and Specialist Service prepared by the Service Manager, Inpatient & Specialist Services MHLDS.

The report recommended:-

that the Board note the information in the report and its two appendices, and in particular paragraph 3.5 of the report in relation to the review of governance arrangements.

The Board resolved:-

to agree the recommendation.

STRATEGIC RISK REGISTER & REVISED RISK APPETITE STATEMENT - HSCP.23.039

13. The Board had before it an updated version of the Strategic Risk Register prepared by the Business and Resilience Manager. The Strategy and Transformation Lead introduced the report and responded to questions from Members regarding assurance on reporting of consistently high risk levels.

The report recommended:-

that the Board approve the revised Strategic Risk Register as detailed in the Appendix to the report.

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The Board resolved:-

- (i) to consider the addition of appropriate narrative to describe areas where the risk level was consistently high and had not changed over reporting periods; and
- (ii) to otherwise agree the recommendation.

DATE OF NEXT MEETING

14. The Board had before it the date of the next meeting as 22 August 2023 at 10am.

The Board resolved:-

to note the date of the next meeting.

- **COUNCILLOR JOHN COOKE, Chair.**

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